



Roxbury High School



One Bryant Drive
Succasunna, New Jersey 07876-1697
Telephone: 973-584-1200 Fax: 973-584-7584 - <http://www.roxbury.org>

Dear School Administrator:

The student listed below has been invited to attend _____
on _____. We request that you verify that he/she attends your school and is in good
standing. Please note below any issues or concerns of which we should be made aware, or contact the Roxbury
High School Administration directly at 973-584-1200.

Sincerely,

The Roxbury High School Administration

The guest-student should print the following information:

Guest Name: _____ Grade: _____

Guest's School: _____

Guest's Home Phone Number: _____

Name of Roxbury High School Student: _____

If a former Roxbury High School Student – year of Graduation _____ (can be completed in RHS
Main Office.

To be completed by an administrator at the guest's school:

The student listed on line #1 is current/former student at your school Yes ___ No ___

The student listed on line #1 is current/former student in good standing at your school Yes ___ No ___

If your school had a special event tonight, would you allow this person to attend? Yes ___ No ___

Comments: _____

Administrator's Name

Title

School Phone

Administrator's Signature

Date

Matthew Mawn
Assistant Principal

Erin Posbergh
Assistant Principal

William Crispino
Principal

Colleen Huguenin
*Supervisor of Student
Support Services*

Stuart Mason
*Director of Athletics/
Student Activities*